



Tribal Transit Scholarship Application

The National Rural Transit Assistance Program (RTAP) can provide financial assistance to any RTAP eligible tribal transit system wishing to attend a National RTAP sponsored training program, professional development program, or educational conference. The purpose of the National RTAP Scholarship Program is to help offset some of the costs associated with attending training programs in order to encourage and further the development of the skills and abilities of those persons working for FTA funded agencies. Eligible training includes courses, seminars, workshops and conferences with subject matter specifically related to the transit industry.

Name: _____
First Last

Agency/Organization: _____

Address: _____

Phone: _____

Email Address: _____

SELECT THE CONFERENCE YOU WOULD LIKE TO ATTEND (Select one)

- National RTAP Tribal Transit Mini-Conference
Enid, Oklahoma
May 16-18, 2021 (**Tentative**)

- National RTAP Tribal Transit Mini-Conference
Kalispell, Montana
June 7-11, 2021 (**Tentative**)

1. What responsibilities does your organization have for providing transit in the small urban and/or rural areas?

2. List any previous National RTAP conference/training that you have attended:

3. Please explain the reason for attending this program and expected benefits:

Please select the costs this scholarship will cover:

Conference Registration Fee

Travel

Meals

Hotel/Accommodations

Signature

Date



National RTAP Scholarship Program Guidelines

PROGRAM DESCRIPTION

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ELIGIBILITY

All transit agencies who are recipients of 5311(c) Tribal Transit Program FTA grants are eligible. If your organization meets this requirement, you can send a maximum of two people to a National RTAP sponsored conference or training event.

ELIGIBLE EXPENSES

Eligible expenses include registration fees, meals, travel and accommodations. The scholarship may pay for one or a combination of the above expenses **50% to 100% up to \$750 per person**. Accommodations and mileage are not reimbursed if your transit system is located 35 miles or less from the site of the conference.

REIMBURSEMENT

Scholarship reimbursement is made after proof of successful completion of the program. After the approved applicant has attended a training program, they will be required to submit the following information in order to be reimbursed:

- 1) detailed expense information;
- 2) receipts of all eligible expenses;
- 3) program summary/evaluation report.

All requests for reimbursement must be submitted within 30 days after the completion of the program. Any late requests for reimbursements are not guaranteed to be paid.

APPLICATION PROCESS

Applications can be submitted online using the [National RTAP Tribal Transit Training Online Application Form](#). Paper applications can be obtained by calling 888.589.6821. A PDF version of the application can be downloaded at our website nationalrtap.org. Completed applications should be mailed to National RTAP, 5 Wheeling Avenue, Unit B, Woburn, MA 01801 or scanned and emailed to _____.

SELECTION PROCESS

All applications are reviewed and acted upon by National RTAP staff. All applications will be evaluated on the basis of:

- 1) Applicant eligibility;
- 4) State RTAP scholarship award availability;
- 6) Thoroughness and completeness of application.

You must have your application approved before you attend requested scholarship events.

If you have any questions about the National RTAP Scholarship Plan, call Neil Rodriguez at (508) 962-3826.